



Broseley Town Council  
The Library Building  
Bridgnorth Road  
Broseley  
Shropshire  
TF12 5EL  
01952 882172  
[Town Council website](#)

**NOTICE IS HEREBY GIVEN** that an Estates Committee meeting of the above named Town Council will be held at the Birchmeadow Centre, Birchmeadow Road, Broseley commencing at 7 pm on **Tuesday 15 June 2021** and Members are hereby summoned to attend for the purpose of transacting the following business.

A handwritten signature in black ink, appearing to read 'Anne Wilson'.

Signed:  
Anne Wilson  
Locum Town Clerk

Date of issue: 8 June 2021

## AGENDA

### **FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018**

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act. **Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.**

#### **1. Election of Chairman**

Members are asked to elect a Chairman of the Estates Committee

#### **2. Election of Deputy Chairman**

Members are asked to elect a Deputy Chairman of the Estates Committee

#### **3. Apologies for absence**

Members are asked to receive apologies for absence

#### **4. Disclosure of Pecuniary Interests**

Members are required to declare a disclosable pecuniary interest in a matter to be discussed at this meeting and which is not included in the Register of Interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the monitoring officer

#### **5. Minutes**

Members are asked to consider and approve the minutes from an Estates Committee meeting held on 4 May 2021

## **6. Officer Report**

Members are asked to receive a report on action taken following decisions made at the last meeting

## **7. Birchmeadow Centre Management Committee (BCMC)**

- a) Members are asked to receive a report from the Chair of the BCMC, Caroline Bagnall
- b) Members are asked to receive a financial report from the treasurer of the BCMC, Barry Webb

## **8. Birchmeadow Park Management Committee**

Members are asked to receive a report from the Management Committee

## **9. Multi-Use Games Area (MUGA)**

Members are asked to receive a report from the MUGA group

## **10. Telephone Box – Quarry Road**

Members are asked to consider and approve how the Telephone Box can be utilised

## **11. Correspondence**

Members are asked to NOTE any correspondence received

## **12. Agenda Items for Next Meeting**

Members are invited to suggest items for inclusion on the agenda for the next meeting

## **13. Date for Future Meeting**

Members are asked to Note that the next meeting will take place on Tuesday 20 July 2021

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## **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present**

## **14. Sculpture Information**

- a) Members are asked to consider and approve a quotation to install Sculpture information boards
- b) Members are asked to consider and approve a quotation for the Sculpture information leaflet

## **15. Street Lighting Tenders**

Members are asked to receive an update from the Administration Officer on the LED Street Lighting Tenders received