



Broseley Town Council

The Library Building
Bridgnorth Road
Broseley
Shropshire
TF12 5EL
01952 882172
[Town Council website](#)

NOTICE IS HEREBY GIVEN that an Estates Committee meeting of the above named Town Council will be held by Zoom video, commencing at 7 pm on Tuesday **17 November 2020** and Members are hereby summoned to attend for the purpose of transacting the following business. Here is the [Zoom](https://us02web.zoom.us/j/87430631722) link: <https://us02web.zoom.us/j/87430631722>

A handwritten signature in blue ink, appearing to read 'S. Clayton'.

Signed:
Sharon Clayton MPA, BA (Hons), Fellow SLCC
Locum Town Clerk

Date of issue: 10 November 2020

AGENDA

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

2. Apologies for absence

To receive apologies for absence

3. Disclosure of Pecuniary Interests

Members are required to declare a disclosable pecuniary interest in a matter to be discussed at this meeting and which is not included in the Register of Interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the monitoring officer

4. Minutes

- a) To consider and approve the minutes from an Estates Committee meeting held on 21 July 2020
- b) To consider and approve the minutes from an Estates Committee meeting held on 15 September 2020

5. Clerk's Report

To receive a report on action taken following decisions made at the last meeting

6. Birchmeadow Centre Management Committee (BCMC)

- a) To receive a report from the Chair of the BCMC, Caroline Bagnall
- b) To receive a financial report from the treasurer of the BCMC, Simon Milan

- c) To carry out an annual review of the Birchmeadow Centre Management Agreement and approve any necessary actions

7. Birchmeadow Park Management Committee

To receive a report from the Management Committee

8. Multi-Use Games Area (MUGA)

To receive a report from the MUGA group

9. Public Toilets

To consider and approve:

- a) Expenditure for repairs to the public toilets at Dark Lane caused by vandalism
- b) Safe access to the Radar Key to the public toilets

10. Turret

To consider and approve a suitable location for the gun turret

11. Correspondence

To NOTE any correspondence received

12. Agenda Items for Next Meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting

13. Date for Future Meeting

To NOTE that the next meeting will take place on 19 January 2021

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

14. Streetlight Lighting

- a) To consider and approve a quotation to replace existing lighting with LED lanterns
- b) To consider and approve a quotation to replace 2 streetlights on King Street with Solar Powered Columns
- c) To consider and approve a replacement streetlight column to the rear of 17 Wilkinson Avenue

15. Cemetery

To consider and approve:

- a) a review of burial concessionary fees
- b) a quotation for a Hydrogeological Risk Assessment
- c) the installation of war grave signage

16. Guest Road

- a) To NOTE the ROSPA Inspection 2020 and agree any actions required
- b) To consider and approve a quotation for reinstating the surfaces around play equipment
- c) To consider and approve expenditure of £31.95 for a replacement goalpost net and clips (retrospective)

17. Van

To consider and approve repairs to the van (retrospective)

18. Birchmeadow

To consider and approve expenditure of £54.00 for repairs to the broken bollard light (retrospective)